

COLUMBIA COUNTY BOARD OF COMMISSIONERS

BOARD MEETING

WORK SESSION MINUTES

October 21, 2020

The Columbia County Board of Commissioners met in scheduled session with Commissioner Alex Tardif, Commissioner Henry Heimuller Commissioner Margaret Magruder, Sarah Hanson, County Counsel and Jacyn Normine Board Administrator, with county staff and members of the public via telecommunication.

Commissioner Tardif called the meeting to order.

STAFF ITEMS

1. Human Resources Director Staffing, Jean Ripa, HR Director came before the Board to discuss the recruitment of a new HR Director, Jean, at the request of Commissioner Heimuller, reached out to surrounding counties to see if they outsourced their HR department. Jean found that all counties that she spoke with hold the HR department in-house. After discussion, The Board will review the job description for this position to see if any updating needs to be made. The Board directed Jean to move forward with a recruitment for the HR Director.
2. OR-OSHA COVID Rule, Jean Ripa, HR Director presented the updated OR-OSHA COVID Rules, review and discussion was held on the large amount of changes to the rule. Jean Ripa, strongly feels that after this becomes a final rule, it will go into litigation. After discussion, staff's recommendation is to bring in a contractor to meet the Nov. 21, 2020 deadline. The Board directed staff to bring in a contractor in order to meet deadlines.

EXECUTIVE SESSION

The Board recessed the regular scheduled meeting to enter into executive sessions under 192.660(2)(d)(a)(e)&(h). Coming out of executive session no action was taken.

BOARD DISCUSSION ITEMS

The Board discussed additional support for the IT department with all of the large projects that they are working on. Jacyn Normine will schedule time for Holly Miller, IT Director, to come before the Board for discussion on what staffing needs she has.

Discussion was held regarding the scope of work for the Public Information Officer, required equipment for upcoming projects, contract and compensation. Jacyn Normine will schedule time for Julie Thompson to come before the Board for further discussion.

Jacyn Normine confirmed with the Board that with all meetings being held virtually that they had not registered for this year's annual AOC convention. Jacyn will register the Board for the AOC convention being held this year from Nov. 16-19. Jacyn will also work with AOC staff on submission of businesses that Columbia County will showcase for the slideshow.

ADJOURNMENT

With nothing further to come before this Board the meeting adjourned at 4:45 PM.

Dated this 21st day of October, 2020

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Jacyn Normine
Board Office Administrator

By: _____
Alex Tardif, Chair

By: _____
Margaret Magruder, Commissioner

By: _____
Henry Heimuller, Commissioner

